

COMMUNICATION

The school telephone number is 617-559-9630. In emergency situations, parents may leave messages for children. Children may use the telephone in the office for forgotten lunches or musical instruments, but other uses are discouraged. Plans for after-school activities are to be made from home before or after school. If you wish to speak with your child's teacher, you may call the office during school hours and leave a message; your call will be returned as soon as possible. Notes to staff are welcome at any time and enable staff to contact parents at a time that is convenient for both parties.

If parents need to deliver non-emergency messages or items (i.e., lunches, musical instruments) during the school day, they should bring them to the school office where office staff will ensure their prompt delivery. Please do not go to your child's classroom – this can be disruptive during the day.

CONFERENCES

Parent-Teacher Conferences will be held in the fall and spring. Progress reports are sent home at the end of January and June.

INFORMAL CONFERENCES

Teachers are always willing to discuss your child's progress. If you wish a conference or would like a teacher to telephone you, please call or send a written request to the school office with your child. Do not hesitate to talk about your child's education with his/her teacher.

Please bear in mind that hallway discussions are discouraged during school hours as this takes away from instructional time and does not honor the privacy of students.

CURRICULUM NIGHT

Each year there is an open house in late September or early October in order for parents to meet classroom teachers, specialists and the principal. Parents are invited to their child's classroom(s) to hear the teacher(s) discuss the curriculum for the year. Teachers also use this opportunity to inform parents of expectations, policies and procedures that are unique to their individual classrooms. Parents may ask questions and look at materials in the room as well as at their child's work. Curriculum night is not intended for discussion of individual children or their progress. This evening is planned for parents without their children. The date of Curriculum Night will be announced in the Peirce Link.

PEIRCE LINK

The Peirce Link is the school's weekly newsletter, created and published online through the generosity of parent volunteers. It is made available on Monday evenings and contains the Principal's message, P.T.O. information, system-wide, and other school news and announcements, and a schedule of upcoming school events.

PROGRESS REPORTS

Progress reports are issued electronically (through ParentConnect) twice a year, in late January and in mid-June. Parent/teacher conferences are held to review and discuss these reports. A sample form of a progress card will be shared with you at Curriculum Night.